

APPLICATION FORM

Please complete in BLOCK CAPITALS (If extra space is required, please attach a separate sheet)

Position applied for:	Location:
Date available to start work:	Dates of any holiday booked:
Notice required: weeks/months

SECTION 1 – PERSONAL DETAILS

Surname:	Other names:
Address:	Title: Mr/Mrs/Miss/Other (please specify):
.....	Maiden name:
.....	Daytime tel no:
.....	Eve tel no:
Postcode:	Mobile no:
	E-mail:

Do you have any relatives or close friends employed by Palletways (UK) Ltd? **YES/NO**

Name(s): Relationship:

Do you hold a current driving licence? (Delete as appropriate)	Do you have any current licence endorsements? YES/NO
Private: Yes (Full/Provisional) / No	Please give details and number of points:
LGV: Yes (C/C+E) / No
FLT: Yes/No	

Do you need a work permit to take up employment in the UK? **YES/NO** N.I. No:

Do you have a criminal conviction? **YES/NO** Please give details:

Are you a member of any Professional Body? **YES/NO** Please specify:

Language Skills:	Speak	Read	Write	Degree of Fluency:

Leisure Activities: (Please give details of any interests, hobbies, etc and any positions of responsibility held, e.g. Club Secretary, Treasurer, etc)

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SECTION 2 – EDUCATION, TRAINING & QUALIFICATIONS

Education and Vocational Training (since age 13)

State under "Type of Study" if full time, day release, correspondence, etc.

Dates		Place of study	Type of study	Course name & qualifications/ licences/grades etc. obtained
From:	To:			
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SECTION 3 – EMPLOYMENT HISTORY

Please start with your present employer and work backwards, explaining any gaps in employment.

Dates		Employer's name, location & nature of business	Position held & main responsibilities	Reason for leaving & final salary
From:	To:			
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You should note that the Company follows up references and may use the services of a Guarantee Society. We need references to substantiate your employment, or other activities, for the last 3 years; a minimum of 2 referees are required. Ideally these should be from your last 2 employers. Offers of employment are conditional upon satisfactory references being received. Please complete name, job title, business address and contact number for each referee.

Reference 1	Reference 2	Reference 3	Reference 4
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I declare that the information given on this form is correct. I understand that any false statement could lead to dismissal. In the event of being offered a position, I agree that Palletways may contact my referees. I also agree to undergo a medical examination if required.

Signature:..... Date:.....